

TEACHERS

Crystal (Lead Teacher) has been with Red Caboose since 1984. In the classroom she especially enjoys conducting group games and music & movement activities. Outside the classroom she spends time with her family and enjoys herb gardening and reading. Her hours are:

12-5:30

Kari has been a Bumblebee teacher since September of 2000. In the classroom, some of her favorite activities reading books, art, and field trips. Outside the classroom she enjoys spending time outdoors, crafts, shopping, and spending time with her family. Her hours are:

M,W 7:45-2

T 7:45-1;1:30-5:15

Th 7:45-5:15

F 7:45-1:30

Diana has been a Bumblebee teacher since April 2002. She likes to get the children involved in storytelling, science projects, dramatic play and craft projects. Her spare time is spent with her two daughters, scrapbooking, and just relaxing.

Her hours are:

M,F 8-1; 1:30-5:15

T 8-2

W 8-1; 2-5:15 Th 8-2:15

DAILY SCHEDULE

7:00	Red Caboose opens
7:00	Mixed age group in the Bumblebee Room
7:45	Free play in the Bumblebee Room
8:25	Circle time, washing hands, & transition to breakfast
8:40	Breakfast
9:00	Sunshine Room and planned activity or choice time
9:45	Large group
10:00	Outside time
11:00	Circle time, washing hands, & transition to lunch
11:15	Lunch
11:45	Outside, or small motor activities
12:00	Toileting and getting ready for nap
12:30	Nap starts
1:30	Wake up time starts
3:00	Calendar and group activity
3:15	Snack
3:30	Planned activity or outside/Moonshine Room
4:45	Sunshine Room or outside
5:30	Late snack with mixed age group
6:00	Red Caboose closes

ROOM MEETING: THURSDAYS

12:45 -2:15

Parents are welcome to schedule conferences at this time

ROOM INFORMATION

There are 16 children in the room, with a teacher/child ratio of 1:8.

Staff/Parent Communication

Inside the room, by the log and sign-in sheet, there is a daily activity book. It will tell you about individual and group activities for each day, as well as who did not take a nap. Also check out the bulletin board above the log for more information..

Grouping of Children

Our room is primarily an open room, however, we divide into small groups for projects, and for breakfast, lunch and snack. The groups change to accommodate children's interests, and to encourage social interactions among all the children.

SPECIAL ACTIVITIES

- Friday afternoon movies
- Occasional walking and bus trips
- Special field trips in the summer
- Cooking projects
- Classroom creatures
- Storytelling
- Lots of music and movement
- Art projects with many materials

GOALS FOR THE ROOM

- Encourage the love of learning
- Feel comfortable, relaxed, and at home
- Develop social skills including developing peer friendships and relationships with adults
- Begin experimenting with sharing ideas
- Continue developing language skills
- Learn to identify feelings and solve problems through talking and listening
- Increase self confidence and independence
- Discuss and practice manners
- Follow more complex directions
- Experience diverse creative activities that encourage the love of learning and exploration
- Expand understanding of concepts through stories, songs, and play
- Explore the community through field trips and interaction with families, staff, and volunteers of different backgrounds

HOW PARENTS CAN HELP

- Go on field trips with us, especially in the summer
- Save plastic grocery-sized bags
- Share a cultural or family tradition with us
- Attend workdays
- Check out our wish list , posted on the bulletin board
- Donate outgrown clothes (esp. undies, socks and pants)
- Wash cot sheets and other laundry

REMINDERS

Please...

- Call by 9:00 if your child will be absent or late
- Sign in & out and read the log daily
- Keep a change of clothing in your child's locker at all times.
- Make sure your child has appropriate seasonal clothing (winter: snowpants/suit, mittens, boots, hat, scarf; summer: bathing suit or extra shorts or undies, towel)
- Label clothes and other belongings
- Make sure your emergency card is updated with home & work phones and emergency contacts
- Take home your child's blanket and pillow every Friday to wash

Medicine

Fill out a *medicine permission slip* once, and *write in the log every day* the medicine, times and amount needed

Medicine is stored in the Bumblebee Room (ask a teacher for the lock combination); meds needing refrigeration are stored in the kitchen

Change of schedule, absence, and withdrawal

At least 2 weeks written notice is required for a change of schedule, vacation or withdrawal; 4 weeks notice is required for change of schedule or withdrawal from May 1 – Sept. 1

Lost and found

The lost and found is in the drawers under the bench, in the hall outside the Bumblebee Room



BUMBLEBEE ROOM

ages 3-4 years

**Red Caboose Day Care Center
654 Williamson St. 53703**

256-1566